

**PLANO INDEPENDENT SCHOOL DISTRICT
Job Descriptions**

JOB TITLE:	Plumber III	WAGE/HOUR STATUS:	Nonexempt
REPORTS TO:	Day Supervisor	PAY GRADE:	47B
DEPT./SCHOOL:	Facilities Services	DATE REVISED:	8/11/08

PRIMARY PURPOSE:

Responsible for working with and providing technical assistance to Plumber Technicians to ensure Plano ISD's plumbing systems are in good operating condition.

QUALIFICATIONS:

Education/Certification:

- High school diploma or equivalent
- Journeyman's plumbing license or comparable experience
- Valid Texas driver's license
- Driving record that is insurable with Plano ISD's insurance carrier

Special Knowledge/Skills:

- Ability to communicate well and deal with all people in a courteous and positive manner
- Capability to read and interpret building plans and specifications
- Working knowledge of commercial plumbing
- Willingness to execute written employment contract with Plano ISD

Experience:

- Five years of experience in the plumbing trade

MAJOR RESPONSIBILITIES AND DUTIES:

Assist the Day Supervisor in supervising Plumber Technicians in their daily tasks as well as projects.

Analyze each job assignment and consult with the Day Supervisor to ensure labor and material are available.

Complete work orders in a timely manner and ensure that each work order shows a history of

labor and material used. (Complete work orders in a timely manner relative to the completion of work.)

Perform the required work for drain and sewer repairs.

Maintain plumbing appliances such as garbage disposals and hot water systems.

Inspect the facilities and initiate the work needed.

Supervise a scheduled preventive maintenance program.

Order materials before the beginning of a project or task whenever possible.

Estimate the cost and time required for projects and make accurate recommendations.

Follow safety rules and procedures as well as assume the responsibility of ensuring that safety rules are being followed by the Plumber Technicians.

Follow all rules, regulations, and policies of Plano ISD and follow directives from superiors.

Follow attendance policy as assigned by supervisor.

Perform other functions that may be assigned by the Administration and/or supervisor.

EQUIPMENT USED:

Uses plumbing equipment inclusive of, but not limited to, sewer machines, torches, VOM, etc.; and heavy machinery (front-end loaders and backhoes); operates Plano ISD's vehicles

WORKING CONDITIONS:

Physical Demands:

Occasional lifting and carrying, 15-50 pounds; occasional twisting, reaching above shoulder, bending, climbing, crawling, and digging; manual dexterity to complete projects in a craftsman fashion

Environment:

May work in outside elements during inclement weather

Mental Demands:

Reading; Ability to communicate effectively (verbal and written); Ability to maintain emotional control under stress.

SUPERVISORY RESPONSIBILITIES:

Monitor the Plumber Technicians

Any work related experience or additional education/training resulting in acceptable proficiency levels in the above required knowledge, skills, and abilities is an acceptable substitute for the above specified education and experience requirements.

Approved by _____ Date _____

Reviewed by _____ Date _____

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. The Administration and/or supervisor have the right to add or change duties at any time.

This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position .