

Plano ISD
043910

INDIVIDUALIZED LEARNING:
CORRESPONDENCE COURSES

EEJC
(LOCAL)

GENERAL
PROVISIONS

All high school students shall be eligible to take correspondence courses and earn credit toward graduation. Prior to enrollment in correspondence courses, students shall make written request to the principal or designee for approval to enroll in the course. Students shall not be awarded credit toward graduation if approval was not granted prior to enrollment.

The correspondence program shall be supervised by the campus lead counselor.

~~Students may earn a maximum of two credits through correspondence courses and may be enrolled in only one correspondence course at a time.~~ **Students currently enrolled in Plano ISD may earn a total of two credits through correspondent and/or off-campus online instruction through Plano ISD eSchool and may be enrolled in only one correspondence course at a time.** Grades earned in correspondence courses shall not be used in computing class rankings.

GRADUATING
SENIORS

Seniors who are enrolled in correspondence courses to earn units required for graduation shall complete the course and submit the grade for recording at least 30 days prior to the graduation date in order to be eligible for graduation at the end of the term.

HARDSHIP
CASES

The Superintendent or designee may exercise discretion in approving correspondence course credit or waiving provisions stated above for hardship cases on an individual basis.

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This online presentation of your district's policy is an electronic representation of TASB's record of

the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF (LOCAL) for further information.]