

SELECTION OF
COMMITTEE
MEMBERS

The Board shall appoint citizen advisory committees for career education, library/information services, health, ~~multiethnic~~ **diversity advocacy**, and special academic services. The committees shall be broadly representative of the community.

The Superintendent or designee shall solicit recommendations for committee membership from the public, staff members, and all Board members and then shall submit names to the Board for appointment. This recommendation shall include a chairperson for each committee and will include alternate members who will be appointed to fill vacancies (except for Board member appointments).

The Superintendent shall appoint a staff member (nonvoting) to serve as a resource person to each committee. Other staff members may be appointed as voting members.

Each Board member may reserve the right to appoint one member to each committee. Board member appointments on citizen advisory committees shall be filled based on Board member seniority (selected by lot if elected the same year). Resignation of an appointee shall be filled by the appointing Board member or position, if he or she so chooses. A lay committee member may not serve on more than one committee.

APPOINTMENT Appointment to the advisory committees shall be made as follows:

CAREER
EDUCATION

1. The committee shall consist of 21 members. Members shall serve three-year terms with one-third of the membership appointed each year. The committee shall be composed of representatives of the general public, business, industry, and labor, one member knowledgeable of at-risk students, one member representing parents of program participants, and at least one representative from each vocational program area

offered in the District (agriculture, health occupations, home economics, marketing education, office, and trade and industrial). The committee shall have appropriate representation of both sexes and of the racial and ethnic minorities found in the schools and community.

The Career Education Advisory Committee will advise the Board concerning programs that provide students career pathways and skills necessary to pursue a career. The committee may study the advisability of adding, deleting, and changing various programs based on the needs of the community and student body of the District. The Board or Superintendent may direct the committee to study and make recommendations on specific issues.

**LIBRARY /
INFORMATION
SERVICES**

2. The committee shall consist of 21 members. Ten members shall be staff members. Eleven of the 21 members shall be lay citizens. Members shall serve three-year terms with one-third of the membership appointed each year.

Members of the committee shall be asked to do such things as study various components of library and information services programs and advise concerning library integration with the curriculum and information services needs. The Board may direct the committee to study and make recommendations on specific issues.

HEALTH

3. In accordance with Education Code 28.004(e), the health committee shall include persons who represent diverse views in the community about human sexuality instruction. The majority of the committee must be parents of students enrolled in the district. Members shall serve three-year terms with one-third of the membership appointed each year. The Health Advisory Committee will advise the Board concerning any course material and instruction relating to human sexuality, sexually transmitted diseases, or human immunodeficiency virus/acquired immune deficiency syndrome. The Board may direct the committee to study and make recommendations on specific issues.

**MULTIETHNIC
DIVERSITY
ADVOCACY**

4. The committee shall consist of 21 members. Members shall serve three-year terms with one-third of the membership appointed each year. The committee membership shall represent, to the extent possible, the diversity of the Plano school community and staff. The committee members will focus their attention on any District program or current issue regarding race, religion, ethnicity, or handicapping situation.

The committee may study the advisability of adding, deleting, or changing various programs based on the needs of the community and student body of the District. The Board or Superintendent may direct the committee to study and make recommendations on specific issues. The committee will report directly to the Board, since the issues addressed do not usually fall within the purview of the DBIC.

SPECIAL
ACADEMIC
SERVICES

5. The committee shall represent the following academic services: special education, gifted education, ~~PASP~~, bilingual/ESL, and dyslexia. The committee shall consist of ~~2430~~ members, six members for each of the academic services. Members shall serve three-year terms with one-third of the membership appointed each year. Each academic service area will be represented by four citizens who, if possible, have students in the various programs, and two staff members from each program. In addition, each academic service area will be represented by a nonvoting administrative staff liaison.

The committee will focus on District equity, the relationship among the programs, and the unique needs of each program. The committee may study the advisability of adding, deleting, and changing various programs based on the needs of the community and student body of the District. The Board or Superintendent may direct the committee to study and make recommendations on specific issues.

OPERATION
OF
COMMITTEE

The Board may direct each committee to study specific areas when appropriate. The committee chairperson shall chair each session and shall decide (with the appropriate staff member) the agenda for each meeting. A minimum of four meetings will be scheduled during the school year. **Fewer meetings may be held if the committee's scope of work does not require any additional discussion or action.** A written "Report to the Board" will be made by each committee and will be submitted to the Board annually. The report will consist of a summary of the committee's activities and studies including a review of the various programs and recommendations for the Board to consider. Regular attendance at committee meetings is expected. Failure to attend regularly may result in removal from the committee.

SUNSET
PROVISION

Any committee, except those mandated by state or federal law, is subject to sunset when the Board deems that the committee no longer serves the function for which it was established. The Board will review and reauthorize each committee on a three-year schedule.

**FUNCTIONS
OF THE
COMMITTEE**

All committees' functions are advisory in nature. Committees may make recommendations and offer advice, but they will not be asked to make final decisions. Committees may create subcommittees for independent study but each subcommittee shall be chaired by a member of the primary committee. Subcommittee membership need not be exclusively made up of members from the primary committee.

**BOARD'S
RESPONSE
TO
COMMITTEES**

Advisory committee reports will be made to the Board on an annual basis (or in writing on an as-needed basis) when the committee's work has been completed. The committee's recommendations, either budgetary or programmatic, will be referred the subsequent year to the District-based improvement committee (DBIC) for study and incorporation into the District improvement plan and budget where appropriate. The DBIC will report to the Board by ~~March 1~~ and respond to the committee in a timely manner following Board review of the report.

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This online presentation of your district's policy is an electronic representation of TASB's record of the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF (LOCAL) for further information.]